

Emergency Waiver Supports

During the 2004 Legislative Session, legislators included funding in the budget for **sixty-six (66) additional New Opportunities Waiver slots and designated them as “emergency slots”** in order to address crisis situations. A workgroup, including advocates, family members, and DHH officials, developed eligibility criteria and a process for allocating these slots.

Eligibility criteria?

- Loss of caregiver with no other supports; or
- Imminent loss of current living situation; or
- Other family crisis with no caregiver support available; and
- The need for emergency supports is indefinite; not temporary or short-term.

How will eligibility be determined and slots allocated? Staff in the Regional Administrative Unit * (RAU) will determine eligibility. They will use specific assessment tools and follow specific procedures to determine the priority of the individual’s need in a fair and consistent manner. Criteria used in the determination of priority are:

- Urgency of Need
- Level of Risk
- Level of Unmet Need
- Adaptive Service Level Determination
- Financial Resource Determination

How will emergency slots be accessed? When someone contacts the RAU in their region to ask for support, staff will evaluate need and determine if the individual’s situation requires immediate assistance.

They will also determine if the need and individual situation is one that may meet eligibility criteria for an emergency waiver slot, or if other resources are available to meet the individual’s need(s). Within 2 working days of a personal interview with the individual regional staff will complete the evaluation by assigning a score based on needs and will send all documentation to the State Emergency Waiver Review Team at the Department of Health and Hospitals (DHH) in Baton Rouge. The DHH Review Team will consist of personnel from OCDD, BCSS, Medicaid, an individual with a developmental disability, and a family member.

Within 3 working days, The Review Team will determine whether an emergency slot will be assigned and report this to the RAU. The RAU will immediately notify the person requesting services of their final eligibility determination. Persons denied emergency services may appeal the decision within 30 days of the first review by regional staff, or the second review by the State Review Team.

Who do I contact for more information? The RAU in your region. See back of this fact sheet.

NOTE: DHH has published an Emergency Rule in the August 20th La. Register that provides specific and detailed information about eligibility and allocations of waiver slots, including these “emergency slots”. To obtain a copy of the rule contact the RAU in your area listed on the back of this fact sheet.

* Regional Administrative Units or RAUs are the local regional governmental entities responsible for implementing the policies of OCDD. The RAU may be an OCDD Regional Office, a Human Development District or Human Service Authority depending on where you live. The regional RAUs and contract information are on the back of this fact sheet.

**OFFICE FOR CITIZENS WITH DEVELOPMENTAL DISABILITIES
CSRAs**

**METROPOLITAN HUMAN
SERVICES DISTRICT**

Janise Monetta, CSRA
1010 Common Street, 5th Floor
New Orleans, LA 70113
Phone: (504) 599-0245
FAX: (504) 568-4660
Toll Free: 1-800-889-2975

CAPITAL AREA HUMAN SERVICES DISTRICT

Herman Bignar, CSRA
4615 Government St.- Bin #16 - 2nd Floor
Baton Rouge, LA 70806
Phone: (225) 925-1910
FAX: (225) 925-1966
Toll Free: 1-800-768-8824

REGION III

John Hall, CSRA
690 E. First Street
Thibodaux, LA 70301
Phone: (985) 449-5167
FAX: (985) 449-5180
Toll Free: 1-800-861-0241

REGION IV

Jeanne DeJean, CSRA
214 Jefferson Street - Suite 301
Lafayette, LA 70501
Phone: (337) 262-5610
FAX: (337) 262-5233
Toll Free: 1-800-648-1484

REGION V

Connie Mead, CSRA
3501 Fifth Avenue, Suite C2
Lake Charles, LA 70607
Phone: (337) 475-8045
FAX: (337) 475-8055
Toll Free: 1-800-631-8810

REGION VI

Nora H. Dorsey, CSRA
429 Murray Street-Suite B
Alexandria, LA 71301
Phone: (318) 484-2347
FAX: (318) 484-2458
Toll Free: 1-800-640-7494

REGION VII

Rebecca Thomas, CSRA
3018 Old Minden Road
Suite 1211
Bossier City, LA 71112
Phone: (318) 741-7455
FAX: (318) 741-7445
Toll Free: 1-800-862-1409

REGION VIII

Deanne W. Groves, CSRA
122 St. John St.-Rm. 343
Monroe, LA 71201
Phone: (318) 362-3396
FAX: (318) 362-5305
Toll Free: 1-800-637-3113

**FLORIDA PARISHES
HUMAN SERVICES
AUTHORITY**

Marie Gros, CSRA
21454 Koop Drive - Suite 2H
Mandeville, LA 70471
Phone: (985) 871-8300
FAX: (985) 871-8303
Toll Free: 1-800-866-0806

**JEFFERSON PARISH
HUMAN SERVICES
AUTHORITY**

Stephanie Campo, CSRA
Donna Francis, Asst CSRA
3101 W. Napoleon Ave – S140
Metairie, LA 70001
Phone: (504) 838-5357
FAX: (504) 838-5400